



Open Report on behalf of Andrew Crookham, Executive Director – Resources

Report to:	Highways and Transport Scrutiny Committee
Date:	11 September 2023
Subject:	Highways and Transport Scrutiny Committee Work Programme

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit. The work programme will be reviewed at each meeting of the Committee to ensure that its contents are still relevant and will add value to the work of the Council and partners.

Actions Required:

Members of the Highways and Transport Scrutiny Committee are invited to:

- (1)** Review and approve the contents of its work programme; and,
- (2)** Highlight any additional scrutiny activity which could be included for consideration in the work programme.

1. Background

Overview and Scrutiny should be positive, constructive, independent, fair, and open. The scrutiny process should be challenging, as its aim is to identify areas for improvement. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

All members of overview and scrutiny committees are encouraged to bring forward important items of community interest to the committee whilst recognising that not all items will be taken up depending on available resource.

Members are encouraged to highlight items that could be included for consideration in the work programme.

2. Work Programme

11 September 2023	
Item	Contributor
1. Refresh of the Bus Service Improvement Plan (BSIP) for Lincolnshire <i>(Pre-decision scrutiny – Executive Cllr decision 18 September – 6 October 2023)</i>	Verity Druce, Head of Transformation Services Helen Reek, Support Services Manager, Transport Services
2. Transport - Quarter 1 Performance Report (1 April 2023 to 30 June 2023)	Verity Druce, Head of Transformation Services Helen Reek, Support Services Manager, Transport Services
3. North Hykeham Relief Road (NHRR) <i>(Pre-decision scrutiny – Executive decision 3 October 2023)</i>	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
4. Highways – Quarter 1 Performance Report (1 April – 30 June 2023)	Jonathan Evans, Head of Highways, Client, and Contract Management
5. Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services

30 October 2023	
Item	Contributor
1. Highway Works, Professional Services and Traffic Signals Contract Extension <i>(Pre-decision scrutiny – Executive decision 7 Nov 2023)</i>	Jonathan Evans, Head of Highways, Client, and Contract Management
2. Highways Infrastructure Asset Management Plan 2023 <i>(Pre-decision scrutiny – Executive Cllr decision 30 Oct 2023 - 6 Nov 2023)</i>	Jonathan Evans, Head of Highways, Client, and Contract Management
3. Highways Infrastructure Asset Management Policy <i>(Pre-decision scrutiny – Executive Cllr decision 30 Oct 2023 - 6 Nov 2023)</i>	Jonathan Evans, Head of Highways, Client, and Contract Management
4. Transport Connect Limited (TCL) - Teckal Company Update Report	Nicole Hilton, Assistant Director – Communities Verity Druce, Head of Transformation Services

30 October 2023	
Item	Contributor
	Helen Reek, Support Services Manager, Transport Services
5. Highways – Gully Cleansing/Repair and Surface Water Flooding- Update	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager

11 December 2023	
Item	Contributor
1. Rail Recovery and Strategic Role in Providing Connectivity, Supporting Lincolnshire Communities and Economy	Jayne Wingad, Rail Policy Officer
2. Anglian Water Street Works Performance – Update on Action Plan	Mick Phoenix, Traffic Manager-Place Ashley Behan, Street Works and Permitting Manager Anglian Water Representatives
3. Highways - Quarter 2 Performance Report (1 July to 30 September 2023)	Jonathan Evans, Head of Highways, Client and Contract Management
4. Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
5. Transport - Quarter 2 Performance Report (1 July to 30 September 2023)	Verity Druce, Head of Transformation Services
6. Civil Parking Enforcement Options Appraisal	Matt Jones, Parking Services Manager

29 January 2024	
Item	Contributor
1. Revenue and Capital Budget Proposals (<i>Pre-decision scrutiny</i>)	Keith Noyland, Strategic Finance Lead - Place, Fire & Rescue
2. Winter Service Plan Interim Report	Jonathan Evans, Head of Highways, Client and Contract Management
3. Approach to Transport Strategy Developments – Annual Update Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services

4 March 2024		
	Item	Contributor
1.	Service Level Performance Reporting Against the Success Framework 2023-24 Quarter 3	Jonathan Evans, Head of Highways, Client and Contract Management
2.	Highways - Quarter 3 Performance Report (1 October to 31 December 2023)	Jonathan Evans, Head of Highways, Client and Contract Management
3.	Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
4.	Highways Gully Cleansing/Repair and Surface Water Flooding	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager
5.	Road Safety Partnership Update	Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager

29 April 2024		
	Item	Contributor
1.	Transport - Quarter 3 Performance Report (1 October to 31 December 2023)	Verity Druce, Head of Transformation Services

10 June 2024		
	Item	Contributor
1.	TBC	TBC

29 July 2024		
	Item	Contributor
1.	Winter Service Plan 2024-25 <i>(Pre-decision Scrutiny- Executive Cllr decision)</i>	Jonathan Evans, Head of Highways, Client and Contract Management
2.	Service Level Performance Reporting Against the Success Framework 2023-24 Quarter 4	Jonathan Evans, Head of Highways, Client and Contract Management
3.	Highways Performance Report, Quarter 4 (1 January to 31 March 2024)	Jonathan Evans, Head of Highways, Client and Contract Management
4.	Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
5.	Highways Gully Cleansing/Repair and Surface Water Flooding	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager

29 July 2024	
Item	Contributor
6. Public Transport Annual Update	Verity Druce, Head of Transformation Services Helen Reek, Support Services Manager, Transport Services

16 September 2024	
Item	Contributor
1. Highways Infrastructure Asset Management Plan 2024 <i>(Pre-decision scrutiny – Executive Cllr decision)</i>	Jonathan Evans, Head of Highways, Client and Contract Management
2. Highways – Quarter 1 Performance Report (1 April – 30 June 2024)	Jonathan Evans, Head of Highways, Client, and Contract Management
3. Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
4. Transport - Quarter 1 Performance Report (1 April 2023 to 30 June 2024)	Nicole Hilton, Assistant Director – Communities Verity Druce, Head of Transformation Services Helen Reek, Support Services Manager, Transport Services

28 October 2024	
Item	Contributor
1. Highways Gully Cleansing/Repair and Surface Water Flooding	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager
2. Transport Connect Limited (TCL) - Teckal Company Update Annual Report	Verity Druce, Head of Transformation Services Helen Reek, Support Services Manager, Transport Services

3 December 2024	
Item	Contributor
1. Highways - Quarter 2 Performance Report (1 July to 30 September 2024)	Jonathan Evans, Head of Highways, Client and Contract Management

3 December 2024	
Item	Contributor
2. Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
3. Transport - Quarter 2 Performance Report (1 July to 30 September 2024)	Verity Druce, Head of Transformation Services

3. Items to be programmed:

- Stamford Transport Strategy (Autumn/Winter 2023)
- Process for the Adoption of Private Streets (Autumn 2023)
- Highways Performance Report – 3-year Statutory Update following Year 6 Update in 2023 (Spring 2026)

4. Conclusion

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

5. Consultation

a) Risks and Impact Analysis

N/A

6. Appendices

These are listed below and attached at the back of the report	
Appendix A	Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

7. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Kiara Chatziioannou, Scrutiny Officer who can be contacted on 07500 571868 or via e-mail at kiara.chatziioannou@lincolnshire.gov.uk.

Forward Plan of Decisions relating to the Highways and Transport Scrutiny Committee

MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	KEY DECISION YES/NO	DIVISIONS AFFECTED
North Hykeham Relief Road - Permission to Submit Planning Application [I029285]	3rd October 2023	Executive	Highways and Transport Scrutiny Committee	Head of Highways Infrastructure and Laboratory Services E-mail: sam.edwards@lincolnshire.gov.uk	Yes	Bassingham and Welbourn; Eagle and Hykeham West; Hykeham Forum; Potterhanworth and Coleby; Swallow Beck and Witham; Waddington and Hykeham East; Washingborough
Refresh of the Bus Service Improvement Plan (BSIP) for Lincolnshire [I029488]	18th September – 6th October 2023	Executive Councillor: Highways, Transport and IT	Highways and Transport Scrutiny Committee	Support Services Manager (Transport Services) E-mail: Helen Reek Helen.Reek@lincolnshire.gov.uk	Yes	All Divisions
Highway Works, Professional Services and Traffic Signals Contract Extension [I029251]	7 November 2023	Executive Councillor: Highways, Transport and IT	Place DLT Highways and Transport Scrutiny Committee (30 October 2023)	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	Yes	All Divisions

MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	KEY DECISION YES/NO	DIVISIONS AFFECTED
Highways Infrastructure Asset Management Plan 2023 [I029249]	Between 30 Oct 2023 and 6 Nov 2023	Executive Councillor: Highways, Transport and IT	Place DLT Highways and Transport Scrutiny Committee (23 October 2023)	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	Yes	All Divisions
Highways Infrastructure Asset Management Policy [I029248]	Between 30 Oct 2023 and 6 Nov 2023	Executive Councillor: Highways, Transport and IT	Place DLT Highways and Transport Scrutiny Committee (23 October 2023)	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	Yes	All Divisions